

Winter Office Hours
Monday, Wednesday,
& Fridays
9:00 AM to 5:00 PM
(Offsite on Tuesdays
& Thursdays)

**24 Hour
Customer Care**
1-800-428-5588

Community Manager
- **Sierra Campbell**

Sierra.Campbell@
fsresidential.com
916-293-4757

**Assistant Community
Manager**
- **Stuart Reed**

Stuart.reed@
fsresidential.com
916-293-4746

Emergency
911

**Paladin Private
Patrol**
916-331-3175

-
Davis Tow
916-214-2000

**Westlake Villas
Insurance**
Rick Russo
1-800-281-7873

**Pay Lease (Auto Pay
Assessments)**
1-866-729-5327

WestlakeVillas@fsresidential.com

WESTLAKE VILLAS COMMUNITY ASSOCIATION

DECEMBER 2017

Association News

2017 Board Accomplishments

- * Community Events
- * Concrete Pressure Washing
 - * Paver Installation
- * Asphalt Sealcoat and new striping
 - * Successful Election
- * Pool Area BBQ Countertop repairs
- * New TV's installed in the gym and media room of the clubhouse
 - * Updated Clubhouse Rental Policy
- * Approval of new paint inside of the clubhouse
 - * Common Area Enhancements
- * Upgraded Wi-Fi speeds and signal strength in the gym and pool

Clubhouse Refresh Project

The clubhouse is currently receiving fresh interior paint. Some dates for rentals may be blocked out during December and January. Contact Management if your interested in renting the clubhouse to find out what dates are open!

Package Theft

Many communities throughout Sacramento experience package theft during this time of year. Management recommends that when ordering your packages, you ask that they be signature or ID only.

Comcast Installations

If you are having Comcast internet or TV installed into your unit, please contact Management and let them know when you have an installation appointment. This will allow Management to open the necessary door for Comcast to install services to your home.

Gutter Cleaning Dates

JD Cleaning will be onsite for the Annual Gutter Cleaning from December 1st to the 22nd. They will be working during the hours of 9am-5pm.

2018 Parking Permits

Management ordered the new 2018 Parking Permits as announced earlier this year.

Here's what you will need and you need to know:

*A completed/updated Homeowner Occupied or Tenant Occupied Form in order to collect the new permit. You can turn the form into Management at your pick up time, or prior to your pickup. If you need a copy of the Homeowner Occupied or Tenant Occupied Forms, they are available at WestlakeVillasHOA.com under the Forms tab.

*There is NO charge to obtain your new permit so long as you are able to exchange your yellow 2016/2017 Permit for the new 2018 Permit. If you have lost your 2016/2017 Permit and are unable to exchange it for your new permit, the cost for the replacement will be \$30. Payment for replacement permits is payable by check or money order only. Cash and card are not accepted in the office.

*Due to the feedback management received, the Association has started using a different kind of permit. This new permit is a window sticker and can be transferred between the windows of vehicles but it is not recommended that this be done many times as the permit has the potential to lose its adhesive. If you have two vehicles, management recommends that you chose one vehicle that will park in the garage, and one vehicle that will only be parked outside with the permit.

Please remember that residents with two car garages are not provided with additional parking beyond

their garage. If you have a one car garage, you are allotted one parking permit only. Garages are not to be used for storage. If you only have one vehicle please park in your garage to keep spaces open for other residents.

If you are unable to come in during the January scheduled times on the following page, Management will provide permits on unscheduled dates in February on Mondays, Wednesdays, and Fridays from 9am-5pm. The Yellow 2016/2017 Permits will be good until February 28th. After February 28th, Management will not be responsible if vehicles are towed for having an outdated permit.

FirstService Residential Contact Reminders

Management is only onsite on Mondays, Wednesdays, and Fridays from the months of October to March, 9am-5pm. To ensure you come by during a time when Management is available in the Clubhouse office and not on a site walk, or in a meeting with another homeowner or resident, its best to call ahead and schedule an appointment.

The clubhouse office phone number is
916-928-9900.

The Assistant Community Manager, Stuart Reed is available Monday-Friday from 8am-5pm and can be reached at 916-293-4746.

FirstService Residential is closed on the weekends and the holidays. We have a 24 Hour Customer Care Center that remains open during these closures. They can be reached at 1-800-428-5588

Christmas Tree Pickup

BrightView will be collecting Christmas Trees from the front of the alleyways in **January on Friday the 6th and Friday the 13th starting at 8am**. Please make sure the trees are set out near the curb at the front of the alleyway near the main drive as it is difficult to bring the tree trailer down the alleyways for BrightView.



December 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	1 <i>Gutter Cleaning</i>	2
3	4 <i>Trash</i> <i>Gutter Cleaning</i>	5 <i>Gutter Cleaning</i>	6 <i>Gutter Cleaning</i>	7 <i>Gutter Cleaning</i>	8 <i>Gutter Cleaning</i>	9
10	11 <i>Trash and Recycling</i> <i>Gutter Cleaning</i>	12 <i>Gutter Cleaning</i>	13 <i>Gutter Cleaning</i>	14 <i>Gutter Cleaning</i>	15 <i>Gutter Cleaning</i>	16
17	18 <i>Trash</i> <i>Gutter Cleaning</i>	19 <i>Gutter Cleaning</i>	20 <i>Gutter Cleaning</i>	21 <i>Gutter Cleaning</i>	22 <i>Office Closed For Holiday Observance</i> <i>Gutter Cleaning</i>	23
24	25 <i>Trash and Recycling</i> <i>Office Closed For Holiday Observance</i>	26	27	28	29 <i>Office Closed For Holiday Observance</i>	30
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*To order replacement cans or arrange for additional pick-up, please call the City of Sacramento at 311